

Saint Andrew's Episcopal Church
June 2020 Vestry Meeting Minutes
Wednesday, June 24, 2020, at 7:00 PM

Attendees: Martha Lendermon, Gina Hardin, Rita Compton, Cynthia Carpenter, Kent Thompson, Field Norris, John Russell, Jane Mills, Stacy Coughlin, Father Jeff, Father Christian, and Mary Walton Allen

- 1) Opening Prayer- Gina Harden
 - a. August- Field Norris
 - b. September- Joe Lee Rape
 - c. October- John Russell
 - d. November- Kent Thompson
- 2) Approval of Minutes
 - a. Motion to approve by Norris, seconded by Thompson, motion carried
- 3) Financial Review
 - a. Jane reviewed the balance sheet, budget, and forecasts
 - b. A little behind budget but pretty good based on the circumstances
 - c. Outreach approved at last meeting was distributed
 - d. Several budgeted items that won't happen this year with COVID-19
 - i. \$25,000 EYC, vacation bible school, etc.
 - e. Fr. Jeff- next year will be more conservative because it could be a year before things are back to normal
- 4) Fr. Jeff Discussion
 - a. Attendance is about 100/weekend (down from 185 in March)
 - b. Morning Prayer 6-10 people, evening prayer 4, but these are not the same 14 people every time like in the past
 - c. Cleaning between services is going well, decision made to host only one service at a time (we have capacity current attendance levels)
- 5) Building / Grounds
 - a. Cynthia discussed the iWave device and a proposal to supply approximately 9 for our 10 systems. The cost is approximately \$600/each. Earl is getting more details. Fr. Jeff asked the vestry to research and be prepared to vote on a proposal during the next meeting.
 - b. Mary Walton
 - i. Insurance Deductible- discussion surrounding cost savings on premium if we raise the deductible. Currently we have a \$1,000 deductible. Our claims history shows a loss payment of \$2,991.00 on an expense of \$1,733.00- we could save approximately \$471.00+/year by increasing our deductible.
 - ii. Motion to increase deductible to \$5,000, seconded by Russell, motion carried
 - iii. Cynthia- make sure we get our 5% savings from mgmt. company credit
 - iv. Cameras- Bill Barnett approached Mary Walton about installing cameras after a men's club meeting. Estimated cost of \$8,000 for multiple cameras. Lengthy discussion about purpose, cost, and use. No proposal or motion was made to further investigate cameras at this time

v. Roof Leak- Mary Walton found multiple wet tiles upstairs. Huntingdon O'Neill Roofing investigated and submitted a proposal for \$2,250 to repair leaking areas. They also suggested we paint the old ceiling tiles.

vi. Motion to approve \$2,250 repair, seconded by Gina Harden, motion carried

6) Strategic Planning

a. John Russell- we may have stumbled upon an opportunity for outreach through web based platforms. After talking with Tom Davis, it may be beneficial to allocate some resources for upgraded technology. We should also consider hiring someone to teach us / manage a more cohesive social media and internet presence. Security and access are also concerns. Discussion by the group and all agreed to further explore these opportunities for a formal proposal at a later date.

b. Mary Walton thanked everyone for the Palmer House donation

7) Meeting adjourned at 8:03pm